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January 30, 2008

Bethel Township Municipal Authority
Interim Monthly Report for January '08

PENNVEST FINANCING MATTERS:

1. We will continue to gather any and all documents necessary for submission to PENNVEST and forward the documents either electronically (upload to their website) or transfer them as necessary through the process.
2. We have contacted the PADEP (Ed Ruch) to verify that all requirements have been met for the upcoming closing. Ed forwarded two (2) forms (Specification Certification & EPA compliance) that he has asked us to complete. We have completed these forms and would request the **Board consider authorizing the Chairman and/or the Engineer (as may be appropriate) signing these forms** this evening so we can forward them to PADEP.
3. This office is coordinating efforts with Terry Parish's office as well as Frank Leber's Office. We have ongoing conference calls in order to communicate various status updates on the progress of documents.
4. We have prepared a preliminary draft budget for the Authority to review and comment on prior to the closing with PENNVEST.

Tap in Fee's and Rate Analysis:

5. As part of the upcoming closing and various reviews and certifications we have completed some calculations for the Board's further review and action regarding tap in fees, rates, etc. (separate correspondence).

CONSTRUCTION MANAGEMENT AND LOGISTICS:

6. As updated a few weeks ago we have initiated both the preliminary survey stakeout and the video taping of the lines (existing features and terrain). The videos and survey stakeout has been significantly completed (field work) in Frystown. The work will continue in Bethel over the next weeks (weather permitting).
7. Marks' Contracting has requested additional plan sets for the anticipated construction project (Contracts # 2-5). We distributed the copies directly to them.

STATUS OF EASEMENTS:

8. We do have a matter (potential plan revision) to discuss with the Authority relative to the acquisition of easements which may be an appropriate executive session as deemed by the Solicitor.

STATUS OF PERMITS:

9. As an update there are a few remaining Highway Occupancy Permits which need to be re-filed with additional information for PENNDOT'S final review. The outstanding HOP's are as follows:
 - a. HOP for the Frsytown WWTP driveway. Although this permit has been verbally OK'd (PENNDOT) we have not received the official permit back. We actually had a phone call request to provide them additional information for their review which we provided to PENNDOT.
 - b. HOP for the Bethel WWTP driveway. We received the official letter from PENNDOT disallowing the driveway permit to be issued for this site since a permit has already been issued in this same vicinity (current property owner). The current permit will be utilized for this construction as requested by PENNDOT.
10. Lastly, the NPDES permit for Bethel has been resubmitted for the Berks County Conservation District's final review. The review staff did not anticipate a problem with the permit being issued prior to the PENNVEST closing but we will verify the status of the permit issuance.

Public Relations/ Misc. Information:

11. As a reminder the Authority was planning on having an informational meeting for the public after the easements were obtained and after the financial matters were clearly known. The Authority may want to schedule a specific time for this meeting since it may be helpful prior to the start of construction.
12. As discussed before, we should have our website up and running very shortly (early February). Any information the Authority may want to have accessible on the website, please let us know. Initially some possibilities would include (meeting minutes, public announcements and/or information, actual construction plan sheets, videos of existing terrain, etc.). We could certainly use the website during construction as well in order to keep the public posted on the construction progress, etc.

DEVELOPMENT PLAN STATUS:

13. This past month (January) we have now received plans for the following projects:
 - a. Industrial Development Authority property (Route I-78 Industrial Park at Bethel). Consisting of the development of approximately 400 acres.
 - b. Werner Truck Terminal (Frystown) site (commercial trucking facility).
 - c. Eugene & Carole Seigrist (Frystown) site (approximately 55 unit residential development).

We will begin the review of these plans with the completion of the PENNVEST closing documents and information. However, the Authority should discuss logistics of reviews and whether separate accounts should be established with these developers for review fees.

Should there be any questions, please feel free to contact me.

Sincerely,

Vision Engineering, Inc. John K. Roche, P.E.