

2/07/07

Bethel Township Municipal Authority
Interim Monthly Report for February '07

Financing Items Status:

1. This office has been assisting Frank Leber's Office (Rhoads & Sinon) and the DCED on an as needed basis with loan and closing documents for the PENN WORKS transaction.
2. I spoke with Frank Leber this afternoon as an update to the project. Frank explained that the PENNWORKS loan is officially closed and indicated that the Authority should be requesting a draw prior to the end of February (as anticipated by PENNWORKS). If the Authority needs our assistance in this regard, please let us know. The authority may want to call about the status of the prior requisition and then forward any new requisitions.
3. Frank Leber also clarified his statements of future financing phases. For this project Frank envisioned three (3) phases including PENNWORKS, PENNVEST and some type of bank loan financing (tap in fee).
4. The PENNVEST application process is well underway in meeting the upcoming submission deadline (February 20, 2007). We have been focusing on the technical aspects (supporting documents) of the application and have been submitting this information to the PADEP representative (Ed Ruch works alongside PENNVEST). As we move along with the remainder of the application process we would like to clarify our position with the Board of completing the application but would also point out that the following additional items need action by the Board or other consultants as follows:
 - a. The Authority needs to decide who will be responsible for the financial transactions on behalf of the Board. This person will be required to sign in as the applicant before we can proceed with completing the application process.
 - b. The Authority will need to consider enacting a Resolution for applying for funds to PENNVEST. We have furnished a copy of this resolution to Terry Parish for his review.
 - c. The Authority will need to send a Letter of Responsibility to PENNVEST which basically outlines various responsibilities, representations and acknowledgements the Authority is making to PENNVEST as part of the application process. We have forwarded this to Terry Parish for his review.
 - d. We will submit the application package to Frank Leber for his review prior to officially sending to PENNVEST. Frank assured us that he would review the documents in a timely manner (48 hours) with the upcoming deadline.

Village of Frystown:

5. We have begun the additional **easements** in Frystown necessitated by the revisions to the sewer line (approved last month). We are scheduled to send these out to the Authority Solicitor by the end of this week (may be a chance that we will deliver these tonight). We have an updated list of properties and their status for tracking purposes which we have attached herewith.
6. The Detailed Boundary Survey work (Frystown and Bethel) is underway. With the completion of these surveys we will forward the easements of these properties to the Solicitor for his further review and processing in this regard. Hopefully these will be completed within the next few weeks.
7. We were contacted by another developer (Trammell Crow Company for the Mussleman tract) interested in reserving sewer capacity. We instructed them to contact the Authority (regular meeting or letter) formally to get their name on a list.
8. The Highway Occupancy permit package has been completed and will be submitted this week. We would ask the Board to authorize the Chairman to sign the application for submission this week.

Village of Bethel:

9. This office continues addressing the review comments of the **E&SPC Report** and Plan together with the various General Permit and NPDES applications as issued by the Berks County Conservation District. We completed the requested additional field testing (soil testing) and should be resubmitting this package within the next week.
10. The Highway Occupancy permit package is prepared and is awaiting final determinations (from the surveyor) on the right-of-way widths. The right-of-way widths were difficult to establish due to the limited information available (PADOT). The right-of-ways should
11. As we finalize the work scope and specifications the Authority may want to consider initiating a conversation with the Tulpehocken Area School Board about the specifics of connections and removal (decommissioning) of the existing sewer plant (clearly define understandings and responsibilities).
12. We were in receipt of a letter of interest from Snyder Developers for sewer service for the Dwight Miller property (future development). We would like to point out that this particular property is not entirely within the sewer service area as defined by the current 537 plan. Depending upon the details of their development, they may need to get some sewer planning approved prior to any commitments or reservation of capacity and maybe this should be discussed with the Authority and the Township.

General System Information & Logistics:

13. Don Schwarz (RCAP) has asked about an update to the income surveys. I did pass along an update from Kevin Stupp (Frystown area) but if there is anything else I can pass along please advise accordingly. The deadline for submitting the PENNVEST application is February 20, 2007 (final survey data necessary for this application).

14. As requested we have solicited proposals from three (3) engineering firms and have their proposals for the Board's further consideration in this matter (separate attachments to Board members).
15. We will be moving into the contract document preparation stage and will be coordinating our efforts in this regard directly with the Authority Solicitor. As a starting point there are some initial PENNVEST documents (MBE/WBE and a Certification form) that we are presenting to Terry this evening for his further review and advisement in this matter.

Should there be any questions, please feel free to contact me.

Sincerely,
Fisher Engineering, Inc.

John K. Roche, P.E.