

**BETHEL TOWNSHIP MUNICIPAL AUTHORITY  
MINUTES**

**JUNE 19, 2007**

A special meeting of the Bethel Township Municipal Authority was called to order by Chairman David Younker at 7:05 p.m. on June 19, 2007 at the Bethel Township Community Center, Bethel PA.

Pledge of Allegiance

**Roll Call**

Chairman Younker called the roll:

Rufus Geesaman - present

Harold Gruber - present

Kevin Stupp - present

David Younker - present

Carl Weaver - absent

Also present were John Roche of Fisher Engineering, Solicitor Terry Parish, and Darlene Orendo, Secretary.

**Engineer Report**

Bethel Township Municipal Authority  
Monthly (Interim/Supplemental) Report for June '07

**Financing Items Status:**

1. As requested, this office has assisted the treasurer (Rufus) in reallocating the categories for the PENNWORKS grant/loan package. We have forwarded the final allocation for review and further action by DCED.
2. This office participated in a conference call this month with Bond Counsel (Frank Leber, Terry Snyder, John Cox), the treasurer (Rufus Geeseman) & the Solicitor (Terry Parrish) regarding the current financing status. As a result of that conference call we would like to summarize our discussion with the Board this evening for further input and direction in this regard.
3. Frank Leber has indicated that if the Board does decide to move ahead with advancing some of the bid documents (pump stations), then he would prepare a reimbursement resolution (required by PENNVEST) for the Board to consider at their next meeting.
4. This office had a conversation with Frank Leber regarding other alternatives for the Board to consider (in lieu of advancing the pump station contracts) in assisting them with the project and current financing position. Frank has asked the Board to consider what maximum costs would be required to take the Board through to December 15, 2007 (worst case) for supplemental (interim) financing. As far as whether this can be done will be determined in further conversations with PENNVEST and PENNWORKS but is not assured.

**Village of Bethel:**

5. After reviewing the final plans and layout with respect to some of the easements required we would like to discuss the sewer layout with the Board for their further input and review (adjacent to Old 22 eastern extension). .

**Coordination work with Other Consultants:**

6. We are continuing our coordination efforts with the various other consultants and professionals as directed by the Board. As an update we would like to identify the current anticipated schedule as follows:
  - a. **Structural Engineering Work** (Allen May): Anticipated completion date will be the week of July 16, 2007. Currently he is waiting on some information for the Spiral Screen (Lakeside) and is also coordinating his efforts with the Architect but at this point it is not affecting the anticipated schedule.
  - b. **Mechanical/Electrical/Plumbing Work** (Arris Engineering): Anticipated completion date (90-95%) will be the week of July 16, 2007. Currently they are awaiting information from Dutchland and as long as they receive the information within the next week or two, their schedule should not be compromised.
  - c. **Architectural Work:** (Schilacci Architects): Anticipated completion date (90-95%) will be the week of July 16, 2007.
  - d. **Dutchland, Inc.** Currently the project completion is nearing final plans and bid specifications. This office had a conversation with Ben Kauffman (President) who has indicated completion of these plans and specifications sometime in the next week or two, which would not appear to compromise the current schedule.
  - e. **Overall Coordination Efforts and Status:** We will continue our efforts in coordinating the various work items and are targeting the completion (90-95%) of these documents (in our office) by the week of July 16, 2007 for final processing of the bid documents. In order to achieve this goal we have established the 75-80% completion dates for the end of this month which we will have a coordination meeting (all necessary parties) to discuss the final logistics and planning.

**Other Input required from the Board:**

7. Although, this office had met with PADOT permitting staff prior to submitting the HOP plans, initial comments from PADOT's review of the submission have indicated that they may be revising their prior position on paving improvements. We will pursue this item with PADOT in order that our bid documents reflect their final requirements.

Rufus reported that PENNWORKS approved the reallocations for funding that he resubmitted with the help of Fisher Engineering. He also reported that he cannot submit any bills that were paid with the line of credit for reimbursement to PENNWORKS. Financing options were discussed with members with input by John.

Attorney Parish submitted a Capacity Allocation Reservation /Agreement to members that will be mailed to potential developer's for capacity reservation. This should generate some income to the Authority.

David Younker reminded members of the goals back in January to have the project out for bids by early May/June and reminded members of the timeline put together by Frank Leber, bond counsel. He would like for Fisher Engineering to put pressure on the sub contractor's that are involved in planning and design work. John Roche reported that he had spoken to all the sub contractor's and Dutch land of the urgency.

Members continued to discuss the finance and logistics of the project. It was decided to continue with the project bid as a total package rather than take out the pump stations for earlier bids. A motion was made by David Younker to have Rufus Geesaman contact Frank Leber to negotiate with the First National Bank of

Fredericksburg to extend the pay off of the line of credit. Second by Kevin Stupp. All agreed. Motion carried. This will help give the Board some time.

A motion was also made by Rufus Geesaman to send a letter to Fisher Engineering to have them contact and encourage the sub contractors to expedite and move up the dates that were previously committed too. Harold Gruber seconded the motion. All agreed. Motion carried.

Members had discussion on an easement in Bethel, after discussion, David Younker made a motion to have Rufus Geesaman contact and discuss this with the land owner. Second by Kevin Stupp. All agreed. Motion carried.

It was noted that the Zesiet easement is on hold until the Authority receives approval from Penn Dot on the driveway permits issued last month.

### **Solicitor Report**

Attorney Parish reported to member on the Frystown easements.

David Younker urged Fisher Engineering to complete the outstanding easements and get them to Attorney Parish as soon as possible. John Roche advised the Board he had a stack he was currently working on and hoped to complete by them by the end of the week.

### **Public Comment**

Darlene Orendo mentioned to members she would be on vacation and would not be at the next scheduled meeting of July 11. In her absence, Carl Weaver or Kevin Stupp will take notes for minutes.

### **Adjournment:**

Rufus Geesaman made a motion to adjourn the meeting at 8:25 pm. Motion seconded by Harold Gruber. All agreed. Motion carried.

Respectfully Submitted

Darlene M. Orendo  
Secretary