

**BETHEL TOWNSHIP MUNICIPAL AUTHORITY  
MINUTES**

**October 1, 2008**

The meeting of the Bethel Township Municipal Authority was called to order by Chairman David Younker at 7: 00 p.m. on October 1, 2008 at the Bethel Township Community Center, Bethel PA.

Pledge of Allegiance

**Roll Call**

Chairman Younker called the roll:

Rufus Geesaman – present

Harold Gruber – present

Kevin Stupp –present

David Younker – present

Carl Weaver – absent

Also present were Solicitor Parish, John Roche and Darlene Orendo, Secretary.

**Public Comment on Agenda**

None

**Approval of Minutes**

Kevin Stupp made a motion to approve the minutes of September 3, 2008. Second by Harold Gruber. All agreed. Motion carried.

**Member Report**

Rufus Geesaman reported that Shelly Corwell PENNWORKS, has resigned. He will be working with John Murray. He also received another newsletter from PMAA.

**Solicitor Report**

Solicitor Parish reported on the remaining outstanding easement from Henry Martin for Trammel Crow. Mr. Martin does not want his driveway cut and requested they bore under instead. The Board was advised that the expense is Trammel Crow's. After discussion the Board requested Solicitor Parish contact Trammel Crow concerning the cost and recommendation to have this done. Resident Carl Giorgio expressed his concern that all are treated fairly. He was under the impression the Board would be covering this expense. He was advised the Board will not cover the expense and is endeavoring to treat all residents fairly.

**Engineer's Report**

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~~This office has been working on the following items this past month and would like to update the Board as follows: (items denoted with “\*” have accompanying information in~~

the Board's packet. Items denoted with "\*\*\*" have been forwarded to board members prior correspondence this month).

#### **FINANCING MATTERS (PENNVEST & PENNWORKS):**

1. \*\*As discussed last month this office (along with Board Members) met with PENNEST staff to tour the project site, evaluate the progress, review change orders to date and discuss the restoration (paving) items. As a result of our meeting, this office provided the Board members with information for their further consideration in the restoration (paving) of the alleys.
2. \*This office is recommending payment of invoices (separate correspondence to the Board) for the construction project for the following listed contracts (through to 9/19/08) which would require Board action for payment. The payment details are attached (separate correspondence) and summarized as follows:
  - a. Contract # 1 Frystown collection Lines (91% complete to date) (some restoration work completed).
  - b. Contract # 2 Bethel collection lines (75% complete to date).
  - c. Contract # 3 Bethel Pump Stations (22% complete).
  - d. Contract # 4 Bethel Wastewater Treatment Plant (35% complete).
  - e. Contract # 5 Frystown Wastewater Treatment Plant (31% complete).
  - f. Contract # 6 Mechanical Systems for WWTP and appurtenances (7% complete).
  - g. Contract # 8 Electrical Systems for WWTP and appurtenances (1% complete).

#### **CONSTRUCTION MANAGEMENT AND LOGISTICS:**

3. \*We continue providing the Board with our inspection reports (email) and have provided hard copies for Board Members of this past month's activities. In summary the work has been progressing as follows:
  - a. **Contract # 1** – Frystown Collection Lines. The work this past month included some restoration work (no paving). Generally, the substantial remaining work includes the following items:
    - i. Continued Trench Restoration.
    - ii. Paving of the alleys and Roadways.
  - b. **Contract # 2** – Bethel Collection Lines. The work on the collection lines in Bethel continues. Generally, the outstanding main line work at this point includes the following areas:
    - i. Gravity Main Installations feeding into the Old 22 Pump Station.
    - ii. Both Force Main Installations (vicinity of Blackberry Alley and along Lancaster Avenue).

- c. **Contracts # 3 – # 8** This office continues receiving various submittals of shop drawings, etc. that we have been reviewing and distributing as necessary to other parties (electrical engineer, mechanical engineer, plumbing engineer, etc).
- i. The **wastewater treatment** plants (**tanks**) for both Frystown and Bethel have been undergoing testing this month (leak tests) and should be completed soon (depending upon weather).
  - ii. As an update to the **Electric Service** for the project, we continued contact with the MET ED representatives (Fred Light, Jim Furman & Dan Logar) about the specific schedule and timing. One of the recent findings was that sometime after the pre-construction meeting some of the work orders (our project) were inadvertently deleted internally (MET-ED) which has caused some delays. The schedule we were given (as of today) projects the following timetable:
    1. Power Service to the pump stations is scheduled by November 1, 2008.
    2. Power Service to the Waste water Plants will follow at the end of November, 2008.
  - iii. This office has been receiving significant submittals this past month for the building materials and appurtenances. As soon as these material orders are placed and delivery schedules provided we have requested that Marks Contracting provide schedules for the other contractors (Mechanical, Electrical and Plumbing). We will have a project meeting at that time (all contractors).
4. We continue staking the sewer lines and manholes as needed and are providing the contractor with the appropriate cut sheets establishing the grades and lines.
  5. As authorized last month this office processed a request from PENNDOT to extend the current Highway Occupancy Permit (Bethel Collection Lines) for an additional 12 months. The extension has been granted by PENNDOT, which is now on file.
  6. We received two (2) new requests from PENNDOT to extend the current Highway Occupancy Permits (Frystown Collection Lines & Lancaster Avenue Pump Station) for an additional 12 months. The application has been prepared as necessary to complete the project and would require **Board authorization** (chairman signature) for submission to PENNDOT.

**PLAN REVISIONS:**

7. No significant plan changes (only field modifications) occurred this past month including the following:

- a. The discharge line (Bethel WWTP) was reviewed with respect to an actual field surveyed profile (during stakeout). This necessitated some revisions to the profile grades as well as changing a previously proposed cleanout to a manhole structure.

**PUBLIC RELATIONS/MISC. INFORMATION:**

8. We continue updating items on our website and certainly welcome any further suggestions on how this may be used for disseminating the project information. As requested last month we did post the resolution establishing the Board's policy on tap in fees and connections.

**ACTION ITEM STATUS:**

9. As authorized last month we have initiated the services of Alternative Environmental Solutions in evaluating the source of groundwater which appears to be gathering in the collections lines (Bethel) and transported downstream (Lancaster Avenue Pump Station). AES will commence the field work next week.
10. \*As requested last month, this office followed up on restoration items in the Village of Frystown. We have prepared a "preliminary" punch list related to these restoration items and have included it in the Board's packets. We will furnish these copies to Joao & Brady and/or add additional items as directed by the Board.
11. \*\*As requested last month, this office issued a letter to HRG (developer's consultant) to notify them of the Board's willingness to serve the site (east end of Fort Motel Drive) with Sanitary Sewer Service. The site is located immediately south of and adjacent to Route 78 to the east of Fort Motel Drive (Ulrich & Fox tracts). The willingness to serve letter conditioned sewer service upon the Township Board of Supervisors to addressing their intent on the zoning and ACT 537 plan of the tract (Fox) located outside the sewer service area.
12. \*\*As directed last month, this office issued a letter regarding the Werner Truck Site development with respect to the further processing of the 537 plan (the exact location of the pump station).
13. \*\*As directed last month, this office issued a letter responding to the developer's (Trammell Crow development) request of reducing the pipe size (10" to 8" diameter).
14. The following listed items Draft are a secondary priority as the review of submittals (shop drawings, development plans, etc.) diminishes:
  - a. Draft Technical Manual.
  - b. Lateral Specifications and details (Board directed last month to utilize the SDR-35 pipe for laterals).
  - c. Nutrient credits versus infrastructure improvements.
15. This office continues working with the ongoing 537 plan revisions. As an update, this past month the following items were addressed:

- d. Larson Design Group has provided this office with a DRAFT 537 plan revision (received Monday 9/29/08). We will review this plan and forward any comments to the Board members for consideration.

**ITEMS REQUIRING FURTHER BOARD INPUT/DIRECTION:**

16. Marks' Contracting has explained that the delivery schedule for the pumps is in advance of the buildings (being completed). As a result, and in order to avoid postponing (and further delays) the pump delivery Marks is requesting payment of this stored material (invoice price only) so that they can accept early delivery of the material. Our recommendation would require the delivery of the pumps to a property within direct control of the Authority before considering payment for this particular item.
17. As discussed last month, there may be a property located in the vicinity of the Village of Bethel (outside the current sewer service area) that may have potential wastewater disposal problems. As a follow up we have contacted the Township SEO who has no records of any "official" problems in the Bethel area.

The following notes were taken as discussed during the Engineer's report.

It was noted that the paving issue under #1 will be discussed later in the report.

Vision Engineering has prepared applications to extend the HOP permits for an additional 12 months. Rufus Geesaman made a motion to have the Chairman sign the applications to be submitted to PENNDOT. Second by Harold Gruber. All agreed. Motion carried.

Marks Construction has requested the Board approve delivery of the pumps in advance of the buildings being complete. John recommended the Board approve early delivery but require the pumps be stored at a property within direct control of the Board. After discussion Rufus Geesaman made a motion to approve the invoice price for the pumps and store under Authority possession and control. Kevin Stupp seconded the motion. All agreed. Motion carried.

Solicitor Parish advised members he had emailed a copy of a Non Residential agreement to HRG Development for Fox/Ulrich today.

The Board referred back to #1 on the report regarding paving.

During the month of September members received a letter from Vision Engineering concerning the paving of alleys. A summary of calculations was also attached for the members review. Rufus Geesaman stated that in a discussion he had earlier with Board Supervisor Randall Haag, he believes the paving in the alleys in Bethel will be paid by PENNVEST and the remainder by PENNWORKS. He also believes Frystown will only be funded partially by PENNVEST and the balance our cost. He is recommending a stone and oil in the alleys to hold down the cost. A recommendation was then discussed. A motion was then made by Rufus Geesaman to contact the Supervisors as to which alleys could be oil & chipped rather than fully paved; then do those with oil & chip, and the rest with full asphalt. There would be a 5' paving ring around the

manhole for any oil & chipped areas. It is the contractor's option to do the work in fall or spring; if in spring they must put the paving rings in this fall." (the paving ring is to protect for snow plowing). Motion seconded by Harold Gruber. All agreed. Motion carried.

### **Unfinished Business-**

Met Ed Service – John advised members we will have some dates for service as noted in the Engineer’s report.

Rufus Geesaman brought up the request from Eugene Seigrist to waive some costs he incurred while working with the Authority on easements, due to some issues he had with Joao Bradley Construction. After discussion the Board recommended Rufus Geesaman meet with Eugene and discuss the option to waive \$1,000.00 from his outstanding bill for some engineering review fees.

### **New Business**

Rufus posed a question to Solicitor Parish concerning whether we gave credit to the building or the property owner for the tap in fee. Solicitor Parish advised him our resolution states “the building”.

Chairman Younker then acknowledged Dennis Dierloff who represents the Jeff Martin sub division. He showed a proposal for some development down Route 645 and was looking for 2 EDU’s. The plan has already been submitted to the Planning Commission. Solicitor Parish advised him that the Board could not promise any capacity at this time because the line is not there yet.

Rufus advised members the Authority is incurring some review costs for plans submitted to John. The Board of Supervisor’s recommended the Authority see all the new plans submitted to see if there would be any impact. Solicitor Parish advised that if it is a review for the sewer system we could bill. It was decided to get an escrow for the larger ones and bill the actual cost for the smaller ones.

Rufus also advised members that the landscape issue was finalized with the landowner opting for the payment.

A problem along the back property line behind Robert Phillips , 9569 Old Route 22 and the adjoining land owner was discussed. Mr. Philips would be willing to give an easement to the land owner. Solicitor Parish offered to donate the time for the easement work to get this problem resolved. We will decide later who will be given the credit for the hook up.

### **Authorization of Payment of Bills**

Rufus made a motion for authorization to pay the bills along with authorization to pay the quarterly federal, state and local tax before the next meeting. Motion seconded by Kevin Stupp. All agreed. Motion carried.

**Public Comment**

Gloria Eisler, 8474 Lancaster Ave stated that she felt it was not fair for Solicitor Parish to donate the easement on the Phillips property. She was advised that it the problem was very unusual, they cannot get access and would cost a lot more if it was pursued through another route.

She also stated the she feels the back alleys should be black topped.

**Adjournment**

A motion to adjourn the meeting at 8:40 p.m. was made by Harold Gruber. Second by Rufus Geesaman. All agreed. Motion carried.

Respectfully Submitted,

Darlene M. Orendo  
Secretary